



MINIATURE ENTHUSIASTS OF TORONTO
MET Show 2024
October 19, 2024 - Japanese Canadian Cultural Centre
DEALER AGREEMENT 2024

2024 MET Show Dealer Contact: Karen Mason
Karen Mason, 519-500-6410, metminis.ca@gmail.com

1. Date, Time, and Location

- ✓ The **MET Show 2024** will be Saturday, October 19, 2024.
- ✓ The public hours of the Show are Saturday 10am to 6pm.
- ✓ The Japanese Canadian Cultural Centre (JCCC): 6 Sakura Way (formerly Garamond Court), Toronto, ON M3C 1Z5

2. Parking

After unloading, please park at the far end or the back of the JCCC parking lot (but not blocking the shipping/receiving dock). This will allow Show customers to park in the spaces closest to the show entrance doors.

3. Displays

*All displays are subject to the approval of the **MET Show 2024** Committee.*

Members of the MET Show Committee will do a safety check prior to the opening of the Show. Dealers may be asked to change their display if the Show Committee feels it is unsafe.

a) Set-up:

Dealers may set up Saturday morning, starting at 7:00 am. The show opens at 10:00 am to the public. Please do not arrive before 7:00 am.

The JCCC does not have carts or dollies for our use. Please bring your own if you need it to load and unload.

b) Closing/Dismantling:

The Dealer will not start removal of his /her sales area until the show is closed at 6 pm.

The Dealer's rented table area will be checked by MET for damage.

c) Staffing:

The Dealer will ensure that during the hours of the show their sales area is staffed. While MET members are available to watch a table for a very short period, dealers are encouraged to ensure they have adequate coverage.

d) Display Requirements:

i) The Dealer is required to set up his/her sales area so that the walls, ceilings and floors of the JCCC are not defaced in any way.

ii) The Dealer is responsible for his/her own display stands, vertical surfaces, table coverings, table skirts, lighting effects, extension cords and power bars.

iii) The Dealer may not extend his/her sales area into the aisles, passageways, or adjacent Dealer space. *This is a table sales area; therefore, all merchandise must fit on tables provided by MET.*

iv) Changes in the arrangement of tables must be approved prior to the Show by the MET Dealer Contact.

v) Any sharing of table space must be discussed with the MET Dealer Contact prior to the Show.

4. Liability

- a) If the show is canceled for any reason, the dealer will not hold MET or the Japanese Canadian Cultural Centre (JCCC) responsible and waives any and all demands and claims for damages. The sole liability for MET shall be to return paid table fees to the dealer within thirty (30) days.
- b) The dealer assumes the entire responsibility and liability for losses, damages, and claims arising out of the dealer's activities on the JCCC premises and will indemnify, defend, and hold harmless the JCCC and its employees from any and all such losses, damages, and claims.
- c) Additionally, it is expressly understood that MET, its committees, and members shall not be held responsible for any loss or damage occasioned to the dealer's merchandise or equipment from whatever cause, or any personal injury to

the dealer, his/her agents, employees or customers from any cause. Dealers should be aware of the announced code 'Dealers Man Your Tables' as a warning of a possible shoplifter in the area.

- d) MET assumes no responsibility for transportation, moving of goods or people to or from the Show.
- e) Dealers will have access to a password protected WIFI for selling convenience, but assume any risks related to performance or security.
- f) The dealer is required to provide his/her own insurance coverage for merchandise, displays and liability.

5. Sales

- a) As a rule, show merchandise must be new, in one-twelfth scale or smaller. To request an exception (for example to sell pre-loved artisan quality items), please contact the MET Dealer Contact in advance of the show. Please note however, that even with an exception you may not sell secondhand works made by an artisan participating in the show.
- b) It would be advisable for the Dealer to have sufficient merchandise to ensure the availability of goods for the show, or have samples on hand, for customer orders.

6. Sales Tax HST

All dealers are to have on hand the correct tax permit as required for their individual situation. MET accepts no responsibility for tax collecting.

7. Damages

Dealers are responsible for any damage to the premises in their table area. If you see any damage in your area before the Show, please contact a Show Committee member before you set up your display.

8. Passes

MET will provide, upon arrival for dealer set up, Admission Badges and Dealer Ribbons - 1 per half table plus 1. You are reminded that Admission Badges and Dealer Ribbons are for people staffing the display only. They are NON-TRANSFERABLE, i.e. do NOT share it with a friend.

Admission Badges and Dealer Ribbons will be collected at the end of the show by a Show Committee member.

Badges MUST be worn at all times.

9. Door Prizes

When customers arrive, they fill out a ballot to win door prizes throughout the day, generously donated by participating dealers. This is a voluntary program and we appreciate your participation, but it is at your discretion. The prizes are shown in a display case with the entry drum, and you can package your prize with your name shown prominently. Participating dealers are credited as the prizes are drawn. This is the main way that MET maintains our mailing list for inviting people to the show each year. The items do not need to be high value, and do not need to be made by you, although that is appreciated. We will come around during set up and collect a donation if you have one. Thanks for considering.

10. Dealer Promotion

Dealers are encouraged to provide a few photographs of your work that MET can use to promote your attendance at the show. Please send these to metminis.ca@gmail.com. Dealers are also encouraged to help us promote the show by marketing your participation to your customers.

11. Table Rental Rates: Table Rental Rates vary, depending on timing of the application and payment.

		Application and payment received		
		By June 30	July 1 – Aug 31	Sept 1 – Sept 15
½ Table	4 Feet x 30 in.	\$ 82.50	\$ 85	\$ 90
1 Table	8 Feet x 30 in.	\$165.00	\$170	\$180
1 ½ Tables	12 Feet x 30 in.	\$247.50	\$255	\$270
2 Tables	16 Feet x 30 in.	\$330.00	\$340	\$360
2 ½ Tables	20 Feet x 30 in.	\$412.50	\$425	\$450
3 Tables	24 Feet x 30 in.	\$495.00	\$510	\$540

The rates include electrical service of 200 watts per table if electricity is requested.

- Dealers are requested to deal only with the MET Show Committee members (identified as such) about electrical services.
- **Dealers are to provide their own table covering/skirts.**

12. Application and Payment

- a) Please return the "Dealer Application Form" with payment in full as early as possible to secure your space at the best price, but no later than September 15, 2024.
- b) The Dealer Application Form can be returned by mail to Karen Mason, 816-2095 Lake Shore Blvd W, Etobicoke M8V 4G4. Alternatively, the Dealer Application Form can be returned by email to metminis.ca@gmail.com. You acknowledge that email is not a secure method of communication and accept this risk. A copy of the dealer agreement will be returned to you when signed by the MET representative.
- c) Cheques are to be payable to Miniature Enthusiasts of Toronto (MET). *We do not accept post-dated cheques. If payment by cheque is not possible, please contact Karen Mason to arrange an e-transfer.*
- d) This agreement will take effect when signed by both parties.

13. Notification and Attendance

The Dealer must notify the MET Dealer Contact prior to the Show, if he/she is unable to have space at the Show, as agreed to in the application form.

14. Refunds

- a) *In the event that the Show must be cancelled, for any reason, this agreement shall be cancelled also, and the full amount of the table rental payment shall be refunded to the Dealer Applicant.*
- b) The Dealer can cancel this agreement up to June 30, 2024, and receive a full refund. You can also cancel between July 1 and August 31, 2024, and receive a 50% refund. There is no refund if cancellation occurs September 1 or later.